



FIRST THINGS FIRST

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Navajo/Apache Regional Partnership Council

Meeting Minutes

Call to Order

The regular meeting of the First Things First—Navajo/Apache Regional Partnership Council was held on Wednesday, January 13, 2010 at 3:00 p.m.

Chair Webb called the meeting to order at approximately 3:15 p.m. and welcomed everyone.

Members Present:

Claude Endfield, Mary Hammond, Leslie Meyer, Margie Tapia, Becky Towle (via phone), Rance Pullin, Cathy Taylor, Mary Tyler, and Melissa Webb

Members Absent:

Tom Barela and Michael Zimmerman

Others Present:

Kate Dobler-Allen, Dr. Robert Hagstrom, Lindsay Kaid, AdiShakti Khalsa, Rochelle Lacapa, Mary Manzano, Sarah Murley, Charlene Surber (via phone), Dr. Phillip Tanner, and Maureen Theobald

Member Report and Updates

Member Tyler reminded everyone that H1N1 flu shots are available and noted the local sites that are offering them.

Call to the Public

None

Disclosure of Conflicts

The following potential conflicts of interest were disclosed by the members present:

- A. Member Taylor – Employment with North Country Health Care, which could conflict with Healthy Steps
- B. Member Tyler – Employment with Navajo County Public Health Services District, which could conflict with Healthy Steps

Adoption of Minutes

The December 23, 2009 Minutes of the Regular Meeting of the Navajo/Apache Regional Partnership Council were presented. Vice Chair Pullin moved that the minutes of the December 23, 2009 regular meeting be approved as presented. Member Meyer seconded; the motion passed 9:0:0.

Regional Coordinator's Report

Coordinator Dobler-Allen reviewed her monthly report. Member Hammond asked about the numerous meetings Coordinator Dobler-Allen attends in the community. Coordinator Dobler-Allen expressed the importance of these meetings, particularly now with the current legislative climate. Coordinator Dobler-Allen informed the members that the operational plan will be taking on a new look due to including both FY 2010 and FY 2011 into the plan. Coordinator Dobler-Allen also informed the members that the

agreement with Apache County Higher Education has been signed. Additionally, food boxes are being distributed across the region. Member Tapia noted that Head Start has helped with distribution in Apache County.

Discussion and Possible Approval of Healthy Steps Strategy and Funding for FY 2011

Due to a lack of quorum to discuss and vote on this strategy during last month's meeting, this topic had to be tabled. As stated above, both Members Taylor and Tyler declared a conflict of interest with this strategy. Member Endfield moved that the Navajo/Apache Regional Partnership Council approve the Healthy Steps Strategy for funding for FY 2011. Member Tapia seconded; the motion passed 7:0:2.

Program Updates

- A. Ms. Sarah Murley, Applied Economics, Inc., gave the current status of the analysis being done on the Employer-sponsored Child Care study in the Navajo/Apache Region.
- B. Member Endfield gave an update on the Community-based Training through Northland Pioneer College.
- C. Coordinator Dobler-Allen gave an update on Reach Out and Read (ROR) and stated the narrative report submitted by ROR reflects all of Northern Arizona, not just the Navajo/Apache Region. This will be more accurately reflected in future reporting periods by the grantee's use of the correct narrative template.

Discussion and Possible Council Action Related to Beautiful Beginnings' Requested Contract Amendment

Ms. Lindsay Kaid, Program and Financial Analyst, presented the FTF Staff's recommendation related to the requested contract amendment to the Northland Therapy Home Visitation Contract for Fiscal Year 2010. After significant discussion, Member Hammond moved that the Navajo/Apache Regional Partnership Council not move forward with the requested contract amendment for the Beautiful Beginnings' Program for FY 2010. Member Endfield seconded; the motion carried 9:0:0. Member Tyler requested Coordinator Dobler-Allen provide an update at next month's meeting.

Discussion and Possible Regional Partnership Council Action Related to the Child Care Supply/Demand and Barriers to Quality Child Care Studies to be Conducted by Northern Arizona University (NAU) in FY 2010


Dr. Robert Hagstrom and Dr. Phillip Tanner discussed the timeline and the proposed deliverables for this study and asked the members if these aligned with the intent of the Regional Partnership Council. Coordinator Dobler-Allen informed the members that there is a potential for an increase to the budget for this study, due to the condensed timeline and the related need for additional personnel funds, and asked the members to authorize an increase not to exceed \$10,000 to the current budget of \$50,000. After much discussion, Member Meyer moved that the Navajo/Apache Regional Partnership Council authorize Coordinator Dobler-Allen to negotiate an additional \$10,000, if necessary, for the Child Care Study, for total funding not to exceed \$60,000. Vice Chair Pullin seconded; the motion carried 5:3:1.

Discussion and Possible Approval of Needs and Assets Vendor for 2010 Navajo/Apache Regional Partnership Council Needs and Assets Report

Coordinator Dobler-Allen reported that she, together with input from Regional Partnership Council members and the Chair of the Coconino Regional Partnership Council, reviewed three potential Needs and Assets vendors and formed her recommendation based on that input. Coordinator Dobler-Allen recommended the Regional Partnership Council contract with Applied Survey and Research. Member Endfield moved that the Navajo/Apache Regional Partnership Council authorize Coordinator Dobler-Allen to proceed with Applied Survey and Research. Member Tapia seconded; the motion passed 9:0:0.

Adjournment

The next meeting of the Navajo/Apache Regional Partnership Council will be held on Wednesday, February 10, 2010, at 3:00 p.m., at the Little Colorado Behavioral Health Center in St. Johns, AZ. There being no further business, Chair Webb adjourned the meeting at approximately 6:30 p.m.


Melissa Webb, Chair


Kate Dobler-Allen, Regional Coordinator